

પરિપત્ર :

સૌરાષ્ટ્ર યુનિવર્સિટી નાં NAAC-2019 નાં સંદર્ભે Data Collection માટે એક Software તૈયાર કરવામાં આવેલ છે. જેના માટે કોમ્પ્યુટર સેન્ટર દ્વારા નીચે મુજબની એક ટીમ ટ્રેનિંગ માટે તૈયાર કરવામાં આવેલ છે.

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ઉપરોક્ત વ્યક્તિઓ આ સાથે જોડવામાં આવેલ ટાઈમ ટેબલ(Annexure - III) પ્રમાણે તારીખ સમયે આપને આ Software વિશે માર્ગદર્શન આપશે. જેમાં જણાવ્યાનુસાર આપે આપના વિભાગ / ડીપાર્ટમેન્ટની માહિતી Fill-Up કરવાની રહેશે.

આપના વિભાગ / Department / Section નાં જવાબદાર વ્યક્તિ / વ્યક્તિઓને આ સમયે ઉપસ્થિત રાખવા જણાવવામાં આવે છે.

આ Software માં NAAC ની Guidelines મુજબનાં પત્રો આપવામાં આવેલાં છે. પત્રોનાં સંદર્ભે કોઈ મુશ્કેલી જણાય તો IQAC નાં Coordinator Dr. Alok Chakrawal સાહેબ નો સંપર્ક કરવો. તેમજ Software અંગે કોઈપણ પ્રકારની મુશ્કેલી જણાયતો ઉપર આપેલ ટીમનો તાકીદે સંપર્ક કરવો.

Software અન્વયે આપનો Problems દિવસ-૧ માં Solve ન થાય તો Director Computer Center નો તાકીદે સંપર્ક કરવો.


Registrar

Encl: - annexure I,II&III

Copy to:

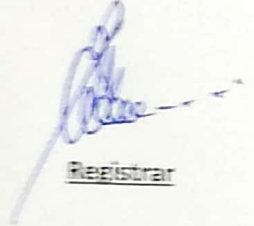
1. P.A. to the Vice Chancellor, Saurashtra University, Rajkot-360005
2. P.A. to the Registrar Saurashtra University, Rajkot-360005
3. Director, IQAC, Saurashtra University, Rajkot - 360005
4. Head, All Department, Saurashtra University, Rajkot-360005
5. All Officer, All Section, Saurashtra University, Rajkot-360005

પરિપત્ર :

સૌરાષ્ટ્ર યુનિવર્સિટીની નવી Website તૈયાર થઈ ગયેલ હોય આ Website માં આપના Department / Section ની સંપૂર્ણ માહિતી (આ સાથે માર્ગદર્શન માટે નમુનો ANNEXURE-I & II) તૈયાર કરી રાખવી. આ સાથેનાં Time Table (ANNEXURE-III મુજબ) આપના વિભાગ / ડીપાર્ટમેન્ટમાં નીચે મુજબની ટીમ ટ્રેઈનીંગ આપવા આવશે. આપના વિભાગ / Department / Section નાં જવાબદાર વ્યક્તિ / વ્યક્તિઓને આ સમયે ઉપસ્થિત રાખવા જણાવવામાં આવે છે.

ટ્રેઈનીંગ આપનાર ટીમ :-

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Registrar

Encl: - annexure I,II&III

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Annexure – III
Time Table of Training Programme for
New Website / NAAC – 2019 Data Software
For All Saurashtra University Departments /Sections

	Time Date	11 to 12:30	12:30 to 2	3 to 4:30	4:30 to 6
TUE	01/01/2019	M.C.A.	Electronics	Bio Science Bio Technology	Chemistry + NFDD Bio Chemistry
WED	02/01/2019	Physics	History Social Science	Commerce	M.B.A.
THUR	03/01/2019	Home Science	Library Science Central Library	H.R.D.C.	Nano Science
FRI	04/01/2019	M.S.W.	Economics	I.Q.A.C. Statistics	Mathamatics
MON	07/01/2019	Law	Philosophy	Hindi	Jouranalism
TUE	08/01/2019	Gujarati	Sanskrit Psychology	Physical Education	Health Center
WED	09/01/2019	Human Rights	Pharmacy	Education	English
THUR	10/01/2019	Women Hostel	P.G. Hostel	Account	Audit
FRI	11/01/2019	Estate	Syndicate	Publication	Esta A + B
SAT	12/01/2019	SC/ST Cell	Accademic/Affiliation	N.S.S.	
TUE	15/01/2019	P.G.	Statistical Section	U.G.C. C.C.D.C.	Female Gym.
WED	16/01/2019	Registrar Office	Vice Chancellor Office	Legal Section	Etc.
THUR	17/01/2019	Exam	Exam	Exam	Exam

1: Department About:

1. Department Name: (*)
2. Department Cover Photo Size: Full HD (*)
3. Address: (i.e. Saurashtra University, University Campus, Rajkot-360005, Gujarat State, India) (*)
4. Telephone Nos: (*)
5. Mobile Nos: (*)
6. Fax: (*)
7. Emails: (*)
8. Department Short Description (maximum in 500 characters) (*)
9. Department Full Description (*)

2: Admission:

1. Admission Details

3: Courses:

1. Course Name (*)
2. Course Photo (Size: 500px X 375px)
3. Course Duration (*)
4. Course Full Details (*)
5. Syllabus
 - a. Name of Syllabus (*)
 - b. Syllabus for SEM/Year (*)
 - c. Syllabus File (.doc, .docx, .pdf) (*)

4: Staff

1. Name of Staff (*)
2. Type of Staff (Teaching/Non-Teaching) (*)
3. Designation of Staff (*)
4. Staff Passport Size Photo (Size: 400x450px)
5. Educational Qualification (*)
6. Experience (*)
7. Date of Joining (*)
8. Status of Staff (Permanent/Ad-Hoc/temporary) (*)
9. Specialization (if any)
10. CV (*)
11. Publications (if any)
12. Contact No (Mobile No Only) (*)
13. Email ID (*)
14. No of PhD Students Enrolled

15. No of M. Phil Students Enrolled
16. No of PhD Students Passed
17. No of M. Phil Students Passed
18. Short Intro of Staff (About Staff) (*)
19. Social Profile links (Facebook, Twitter, LinkedIn, Instagram, Website if any any)

4: Achievement:

1. Achievement (*)
2. Cover Photo (Size: 720px X 410px) (*)
3. Achievement Short Description (maximum in 500 characters) (*)
4. Achievement Full Description (*)

6: Resources

1. Resource Name: (*)
2. Cover Photo (Size: 720px X 410px) (*)
3. Resource Short Description (maximum in 500 characters) (*)
4. Resource Full Description (*)

7: Downloads

1. Name of Download File (*)
2. Download for Student/Staff (*)
3. Schedule Date (From Date, To Date) (Download file will be shown in this time period) (*)
4. Download File (.doc, .docx, .pdf) (*)

8: Circulars

1. Name of Circular File (*)
2. Circular for Student/Staff (*)
3. Schedule Date (From Date, To Date) (Circular file will be shown in this time period) (*)
4. Circular File (.doc, .docx, .pdf) (*)

9: Library

1. Book Name (*)
2. Edition of Book (*)
3. Author of Book (*)
4. Nos of Book (*)

10: e-Content

1. Material Name (*)
2. Material File (.doc, .docx, .pdf) (*)

11: Research

1. Research Title (*)
2. Research Full Details (*)

12: MOU

1. MOU Name (*)
2. MOU Signed Dated (*)
3. MOU Area of Collaboration (*)
4. International/International (*)

1: Section About:

1. Section Name: (*)
2. Section Cover Photo Size: Full HD (*)
3. Address: (i.e. Saurashtra University, University Campus, Rajkot-360005, Gujarat State, India) (*)
4. Telephone Nos: (*)
5. Mobile Nos: (*)
6. Fax: (*)
7. Emails: (*)
8. Section Short Description (maximum in 500 characters) (*)
9. Section Full Description (*)

2: Staff

1. Name of Staff (*)
2. Designation of Staff (*)
3. Staff Passport Size Photo (Size: 400x450px)
4. Educational Qualification (*)
5. Experience (*)
6. Date of Joining (*)
7. Status of Staff (Permanent/Ad-Hoc/temporary) (*)
8. Specialization (if any)
9. CV (*)
10. Publications (if any)
11. Contact No (Mobile No Only) (*)
12. Email ID (*)
13. Short Intro of Staff (About Staff) (*)
14. Social Profile links (Facebook, Twitter, LinkedIn, Instagram, Website if any any)

4: Resources

1. Resource Name: (*)
2. Cover Photo (Size: 720px X 410px) (*)
3. Resource Short Description (maximum in 500 characters) (*)
4. Resource Full Description (*)

5: Downloads

1. Name of Download File (*)
2. Download for Student/Staff (*)
3. Schedule Date (From Date, To Date) (Download file will be shown in this time period) (*)
4. Download File (.doc, .docx, .pdf) (*)

6: Circulars

1. Name of Circular File (*)
2. Circular for Student/Staff (*)
3. Schedule Date (From Date, To Date) (Circular file will be shown in this time period) (*)
4. Circular File (.doc, .docx, .pdf) (*)

7: MOU

1. MOU Name (*)
2. MOU Signed Dated (*)
3. MOU Area of Collaboration (*)
4. International/International (*)